



Around Melcombe

EDITION DATE: SEPTEMBER 2012

Introducing Around Melcombe

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In any school, change is always present and accordingly information can vary from time to time. **Around Melcombe** is a new publication to be issued each term and is designed to bring you up to date on differing aspects of the school and any changes that have been introduced.

In this first issue we have concentrated on those areas that apply to the 2012/13 academic year which we feel may be of particular interest to you.

School Meals and Dinner Money

Meals are freshly prepared in the school kitchen each day and provide a varied menu that includes a vegetarian dish. Religious and special diets are also catered for.

- The cost of a school meal is currently **£1.80 per day**, (£9 per week) which is required to be put into an enveloped with your child's name and class on it and handed into the school office. **A receipt should be obtained from the office.**
- Children may bring packed lunches **but can only change from lunches to packed lunches or vice versa on a half term basis.** Such changes must be advised to the school office in writing.
- Lunches will **not** be provided in circumstances where more than two weeks dinner money is owing.



SPECIAL POINTS OF INTEREST:

- School Dinner cost £9 per week payable in advance
- The double school gates close at 8.30 am. each day
- A new publication 'The School Hand Book' is now available from the school office

Security

We seek to take all reasonable steps to maintain a safe and healthy environment for the staff employed at the school, for our young people attending the school and for other users. **All access to the school is monitored via CCTV cameras.**

- Access to the main school building is controlled from the school office by a door entry system between the hours **9.15 am and 3.15 pm and again from 3.45 pm.**
- The playground double gates in Colwith Road **are open until 8.30 am** and then remain closed for the remainder of the day. Any access or exit required for delivery vehicles or staff cars will be controlled via the school office.
- Only authorised cars may be parked within the school premises. **Buggies or prams are not allowed** within the school building at any time

Further information on security arrangements are set out in the School Handbook available from the school office.



Balancing the books

The cost of running the main school in the 2011/12 financial year is budgeted to be **£2,222,847**

In any year the 'shopping list' of new ideas and plans we have in place are invariably greater than the money that is available and this year is no different. Despite this, the fundamental aim of both the governors and staff remains the same and that is to ensure the funding that is available is used to obtain the 'best possible value', particularly in terms of raising educational standards and continuous improvement.

A snap shot view of where the money is spent is shown below:

Staff Costs (76%) , Learning Resource (9.2%), Premises & Cleaning (5.4%), Catering (4.9%), Utilities (2%), Administration (1.5%), Professional Services (1%).

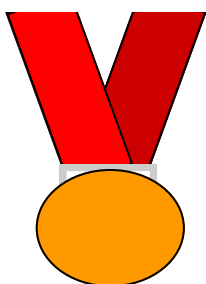
Premises

Melcombe was built in 1901 and has some magnificent period features. This inevitably means that maintenance and improvement to the school building is very much an on-going process.

Our aim over the past academic year has been to focus on increasing overall safety and efficiency within the school and an on-going refurbishment programme. Areas of particular interest are:

- **Ground floor boy's toilet** has been completely refurbished.
- **Access to the main water tank** in the attic has been improve by the addition of new flooring and lighting to meet health and safety requirements arising from a major survey of the school buildings.
- A new '**Pavilion**' is being built within the shed adjacent to the Children's Centre. This has been designed as a multi-purpose space that can be used by the children during wet play, for after school activities, as a meeting space for different groups within the school community and for the Children's Centre.

Going for gold



In recent years we have seen our results go from strength to strength and this year is no exception. An initial review of this years Key Stage 2 results indicated they are likely to be our best yet.

A full report on the results will be published in the December edition of 'Around Melcombe'

Subject	2011/2012		2010/2011	
	Level 4 and above	Level 5	Level 4 and above	Level 5
English	97%	59%	88%	47%
Maths	97%	66%	88%	47%
English & Maths combined	97%	47%	88%	32%



The pupils' personal development is outstanding because of the school's strong emphasis on helping them to grow in self-esteem, self-confidence and self-knowledge (Ofsted 2008)

SENIOR MANAGEMENT TEAM

Head Teacher
Deputy Head Teacher
Assistant Head (Inclusion Leader)
Assistant Head (Literacy Leader)
Assistant Head Teacher (Early Years)
E Mag / EAL Leader
Lower Phase Leader
Upper Phase Leader

EARLY YEARS

Early Years Leader
Nursery
Reception
Reception

KEY STAGE 1

Year 1
Year 1
Year 2
Year 2

KEY STAGE 2

Year 3
Year 3
Year 4
Year 4
Year 5
Year 5
Year 6
Year 6

OTHER TEACHING STAFF

Emag/EAL

TEACHERS COVERING TEACHERS PPA**SUBJECT LEADERS**

Early Years
Literacy
Curriculum
Numeracy (early years)
Numeracy
Design & Technology
Science
ICT
Modern Foreign Languages
Humanities
Music
Physical Education
Arts & EAL
History
Geography
Religious Education
Reading, Spelling & Phonics
Business & Community / SEN
Extended Day

SPECIAL SUPPORT ASSISTANTS

Wayne Leeming
Vacancy
Jenny Cox
Carol Campbell
Wendy Dormer
Roz Hemmingway
Helen Ward
Natasha Myrtill

Wendy Dormer
Rhiannon Everson
Kerry Lee
Yashan Dhaliwal

Helen Ward
Julie Frost
Stella Linares
Ellen Hunter

Gemma Ririe
Martin Hurst
Fiona Tyler
Elisabeth Eccles
Sophie Edwardson
Louise Louden
Natasha Myrtill
Dee Nolan

Roz Hemmingway

Kasia Chouhan
Laura Harrison
Sally Weyman
Kulsoom Saghir

Wendy Dormer
Carol Campbell
Natasha Myrtill
Rhiannon Everson
Wayne Leeming
Gemma Ririe
Martin Hurst
Dee Nolan
Vacancy
Sophie Edwardson
Ellen Hunter
Louise Louden
Roz Hemmingway
Sophie Edwardson
Yashan Dhaliwal
Julie Frost
Helen Ward
Jenny Cox
Kerry Lee
Michaela Rutter
Candice Debois
Michelle Journet
Mona Emadi
Trudi Cooke
Joelle Gardner

SPECIAL SUPPORT ASSISTANTS**SUPPORT ASSISTANTS****MIDDAY SUPERVISORS****LIBRARIAN****LEARNING MENTOR
ADMINISTRATION TEAM**

Business Manager
Information & Site Services
Administrator
Information
Attendance
Site Services Officer

OTHER STAFF

ICT Technician
Speech & Language
Education Psychologist
School Nurse

CHILDRENS CENTRE

Centre Manager
Senior Family Mentor
Speech and Language Therapist

Family Outreach Worker

Administration Officers

Early Years Educator

Rachel Kaya
Kathy Maile
Faye Noyes
Mandie Frost
Sophia Cameron
Vicki Westwood
Amanda Blake
Louise Gilbert
Kirsty Bray
Gwen Cummins
Kim Murray
Lorna Emmanuel
Tetyana Lopukhova
Lynn Thomas
Sam Kempton
Emma Brock
Merita Gashi
Tyrell Paisley
Louise Beanfiel
Marie Paisley-Nyarko
Sheryl Hutt
Lynn Thomas
Christine Morgan
Hanna Vos
Jacqueline Parram
Joelle Gardner
Laura Harrison
Lynn Thomas
Robert Ward
Tyrell Paisley
Kirsty Bray
Kathy Maile
Louise Gilbert
Iris Martin
Jacqueline Parram
Michelle Journet
Mary Evans
Amanda Blake
Jacqueline Parram

Janette Proctor

Mandie Frost
Sardah Booklay
To be announced
Radek Dzik

John Bance
To be announced
Tom Lloyd
To be announced

Wendy Dormer
Adrienne Ellery
Fiona MacNaughton-
Jones
Hemma Leckraz
Samia Assou
Hazel Mann
Ann Lascall
Ann Parry
Charmaine Songui
Fatoom Salam

SEPTEMBER 2012						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2012						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2012						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2012						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2013						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2013						
M	T	W	T	F	S	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH 2013						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2013						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2013						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2013						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY 2013						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

ON THE LAST DAY OF EACH TERM, THE SCHOOL FINISHES AT 2 p.m.

AUTUMN TERM

- Staff training day: 4th September 2012
- Term commences Thursday 6th September 2012 (Nursery Monday 10th September)
- Half term Monday 29th October to 2nd November 2012
- Staff training day 5th November
- Term ends Friday 21st December 2012

SPRING TERM

- Staff training day 7th January 2013
- Term commences Tuesday 8th January 2013
- Nursery starts 14th January 2013
- Half term 18th to 22nd February
- Easter Break 28th March to 16th April
- Term Ends 30th April

SUMMER TERM

- Teacher training day 15th April 2013
- Term commences Monday 16th April 2013
- Half term Monday 27th May to Friday 31st May 2013
- Training day 24th June
- Academic Year ends Monday 24th July 2013